

 **Rural Women's Health Project****Job Description: Community Advocacy Specialist**

Announcement Released February, 2020 / Position Available March 2020

Overview: The Rural Women's Health Project

The Rural Women's Health Project (RWHP), a health justice organization, was founded in 1991. The RWHP works with rural communities to strengthen their capacity to overcome health and justice barriers. We advocate to change systemic barriers impacting immigrants, people living with HIV and those living in rural communities as well as capacitate community leaders to reduce inequity. Therefore, to increase access and assistance to the communities we serve, we engage with health, social and legal service providers to address disparities.

Job Description:

The Community Advocacy Specialist will have the privilege to serve rural residents in North Central Florida, primarily immigrants, and women living with HIV; support the development of curriculums to train Community Health Workers and Peer Educators on Trauma-informed care techniques; utilize data collection systems to guide and evaluate social service work; contribute to the vision and programs of our dynamic, small, women-run non-profit. This is a full-time position with promotion potential. This work involves some evening and weekend community work.

Primary Responsibilities of Social Service Advocate (includes, but not limited to):

1. Support the mission of the RWHP.
2. Provide culturally appropriate and trauma-informed support to individuals through the RWHP's English and Spanish navigation/referrals helplines, Community Health Worker outreach and community partners
3. Engage in the co-development of curricula for outreach, workshops, capacity-building and network guidelines
4. Manage our expansive legal, health and motivational texting services in Spanish and English
5. Network with, and identify new, community partners (providers, schools, women's groups, farmworker associations, faith communities, law enforcement, city/county government, etc.)
6. Participate in weekly staff meetings and quarterly planning sessions; maintain a calendar of upcoming activities
7. Manage time for productive outcomes and keep accurate work log
8. Support grant writing and research

Qualifications:

We are seeking a person who has a passion for social and health justice and is committed to serving rural communities. The RWHP prioritizes candidates that are compassionate and committed to empowering those impacted by systemic barriers.

Required:

1. A "people person"- excellent interpersonal, communication, organizational and problem-solving skills.
2. Bilingual Spanish/English (fluent verbal and written skills) preferably a native Spanish speaker, with a capacity for cross border understanding; intercultural and intergenerational proficiency
3. Excellent analytical skills, organized and willing to work independently and within a team.
4. A minimum of three years social service experience (non-profit preferred)
5. Commitment to providing professional emotional health support
6. Car for travel (we serve several counties)
7. Proficient in Word and Excel
8. A good sense of humor

Preferred:

1. Grasp of Trauma-informed care concepts and principals
2. Bachelor's degree in psychology/ counseling, public health, social work or related field work
3. Experience in professional written translation or verbal interpretation
4. Demonstrated capacity to train in areas of mastery
5. Familiarity with public healthcare concepts and programs
6. Experience working at the intersect of health justice and HIV
7. Interest in mobile technologies for social and emotional health service delivery

Salary and benefits:

- Salary - commensurate with experience
- Excellent vacation time
- Gas reimbursement / oil changes
- Healthcare stipend
- Accreditation reimbursement or special training costs available

*Please send resume, list of references and a letter of interest in Spanish to rwhp@cafl.com
No calls please.*

The Rural Women's Health Project is an Equal Opportunity Employer and is dedicated to diversity in the workplace.

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